

FORT WORTH FLYING CLUB (FWFC)

NEW MEMBERSHIP CHECKLIST

FWFCSecretary@gmail.com

- 1) _____ Download and read the FWFC Rules and Operating Procedures as well as the FWFC Ground Ops on the website.
- 2) _____ Complete, sign and date the Application for Annual Membership
- 3) _____ Complete, sign and date the Hold Harmless Agreement
- 4) _____ Make photocopy of government ID (front and back)
- 5) _____ Make photocopy of **signed** pilot certificate (front and back)
(If it's not signed, it's not valid!)
- 6) _____ Make photocopy of current medical certificate.
- 7) _____ Make photocopy of documentation of whatever you are using to satisfy the 61.56 24 month requirement (flight review, pilot proficiency check, practical test, etc.).
- 8) _____ Scan all documents into one file and email as a pdf to FWFCSecretary@gmail.com
- 9) _____ Pay your initiation fee when you receive an email with your Flight Circle info.
- 10) _____ Email the FWFC Treasurer at fwfctreasurer@gmail.com and state that you have paid your initiation fee. Allow up to 2 business days for processing. You will receive an email when complete.
- 11) _____ Contact a Club CFI (phone numbers are in Flight Circle) to schedule a club orientation and initial aircraft checkout flight or to begin flight training.
- 12) _____ Send a picture of evidence of your checkout flight from your logbook to fwfctreasurer@gmail.com.